



# FREIRE

## CHARTER WILMINGTON

### CITIZEN'S BUDGET OVERSIGHT COMMITTEE

January 24, 2024 – Zoom

#### Minutes

**Members Present:** *Shinelle Superville, Richard Riggs, Marley Luke*

**Members Absent:** *None*

**Others Present:**

- I. **A quorum was not present, and the meeting was called to order at 4:00pm.**
- II. **Review of minutes from previous meeting**
  - November 2023 minutes were presented, reviewed, and unapproved.
- III. **Committee member update**
  - The School has been actively searching for a new parent representative.
- IV. **Review of December 2023 Financial Report.**
  - Shinelle Superville presented the December 2023 Financial Report, focusing primarily on the year-to-date balances.
    - Projected budget variances over \$20k were reviewed in detail. No concerns were identified.
  - The cash disbursements from September 1, 2023, through December 31, 2023 were reviewed in detail.
    - Large expenses over \$5,000 were reviewed and explained.
    - No unusual expenses were identified by the committee.
- V. **Other Matters**
  - All meetings will be hybrid and will be posted on the School's website.
- VI. **Next Meeting**
  - The next CBOC meeting is scheduled for March 20, 2024, at 4:00 PM.
- VII. **The meeting was adjourned at 4:30pm.**